

HALL RENTAL/CATERERS SUPPLEMENT—LIQUOR LIABILITY

Centrex Liquor Liability Program

The following questions pertain to the Applicant's banquet hall rental or catering operations **only**.

NAME OF APPLICANT: _____
 APPLICANT'S CITY & STATE: _____

1. Type of Catering or Hall Rental operations conducted (check the most applicable below):
 Caterer, on-premises only {Q} Caterer, off-premises only {Q3}
 Caterer, on-premises and off-premises {Q2} Banquet Hall Rental, on-premises only {Q4}

2. Do you operate a banquet or catering hall or room at the location to be insured? Yes No
 Other than as guests at functions, is the banquet/catering hall open to the general public? Yes No

What percentage of your banquet/catering operations are conducted at your banquet/catering hall? _____%

3. Give estimated percentage breakdown of functions/events in the following categories (must total 100%)

Parties: _____%	Weddings: _____%	Sporting Events: _____%
Meetings: _____%	Conventions: _____%	Proms: _____%
Bar/Bat Mitzvahs: _____%	Fundraisers: _____%	Class Reunions: _____%
Other Functions: _____%	Describe Other Functions: _____	

4. Whenever alcoholic beverages are served in your rental hall or at your functions or events:
 Do you provide all of the alcohol beverages served? Yes No*
 Are all alcoholic beverages served only by your bartenders and/or waiters/waitresses? Yes No*
 Are all alcoholic beverages served only in single servings? Yes No*

*If any above answer is No, describe: _____

Does Applicant allow BYOB (Bring Your Own Bottle)? Yes No

Is the hall ever rented out with the renter providing and serving the alcoholic beverages? Yes No
 If yes, does the applicant always obtain a hold harmless in the applicant's favor? Yes No If yes, attach a copy.

5. Is there live musical entertainment? Yes No If yes, how many days per week on average: _____

6. Is dancing allowed at functions? Yes No If yes, how many days per week on average: _____
 Maximum # of dance floors that can be used at one time: _____ Size of largest dance floor: _____ square feet

7. Usual latest closing time: _____ Open how many days per week on average: _____
 Is closing time ever later than 3:00 AM? Yes No
 What is the average duration of a catered or hall rental function: _____ hours

8. Maximum seating capacity of banquet/catering hall: _____ Maximum legal occupancy: _____
 Maximum number of different functions/events that can be accommodated at one time: _____

9. Provide Applicant's annual sales for food and all alcoholic beverages (liquor, beer, and wine) **applicable to catering/hall rental operations only below:**

	Alcohol Sales On-Premises Events	Alcohol Sales Off-Premises Events	Food Sales
Next 12 months	\$ _____	\$ _____	\$ _____
Past 12 months	\$ _____	\$ _____	\$ _____

10. Are the food and alcohol sales, shown in question 9 above, included in the food and alcohol sales figures shown in the Application for Liquor Liability Insurance to which this supplement is attached or to which it relates? Yes No

Signature of Applicant: _____ Date: _____